



Parent Handbook

Taking you step-by-step
through starting school



Working together for happy, successful learning



Step 1

STEP 1: PUPIL ADMISSION FORM Cantrell Primary School

TODAY'S DATE.....

CHILD'S SURNAME.....

FORENAMES..... CHOSEN NAME (if different from above)

GENDER (M/F)..... DATE OF BIRTH.....

CHILD'S COUNTRY OF BIRTH..... NATIONALITY.....

FIRST LANGUAGE IF DIFFERENT FROM ENGLISH..... FIRST PARENT'S NAME.....

ADDRESS.....

..... POST CODE.....

PARENT'S EMAIL ADDRESS:.....

HOME TELEPHONE..... MOBILE NO:.....

2ND CONTACT NAME.....

RELATIONSHIP TO CHILD..... TEL NO.....

ADDRESS.....

..... POST CODE.....

EMAIL ADDRESS:.....

PERMISSION TO COLLECT CHILD FROM SCHOOL: YES/NO

3RD CONTACT NAME.....

RELATIONSHIP TO CHILD..... TEL NO.....

ADDRESS.....

..... POST CODE.....

PERMISSION TO COLLECT CHILD FROM SCHOOL: YES/NO

DOCTOR'S NAME..... SURGERY.....

ADDRESS.....

..... TEL NO.....

MEDICAL CONCERNS/ALLERGIES (e.g. ASTHMA, HEARING, HAYFEVER etc.).....

.....

LAST SCHOOL..... RELIGION.....

DO YOU AS PARENTS HAVE ADDITIONAL NEEDS IN ACCESSING INFORMATION? YES/NO

IF YES PLEASE GIVE DETAILS.....

.....

THE GOVERNMENT REQUIRE THE SCHOOL TO HOLD INFORMATION CONCERNING ETHNIC ORIGIN OF PUPILS. IF YOU DO NOT WISH TO GIVE THIS PLEASE TICK THE 'NO RESPONSE' BOX.

WHITE BRITISH WHITE IRISH WHITE TRAVELLER WHITE ANY OTHER

GYPSY/ROMA WHITE & BLACK CARIBBEAN WHITE & BLACK AFRICAN WHITE & ASIAN

ANY OTHER MIXED BACKGROUND INDIAN PAKISTANI BANGLADESHI

ANY OTHER ASIAN BACKGROUND BLACK CARIBBEAN BLACK AFRICAN

ANY OTHER BLACK BACKGROUND CHINESE ANY OTHER ETHNIC GROUP NO RESPONSE

PLEASE RETURN THIS TO THE SCHOOL OFFICE

P.T.O

Please tear here

Mrs D Weaver, Headteacher, says...

It's great news that your son or daughter is starting at our wonderful school. Thank you for selecting us!

We need some information from you

We need some information from you, so could you please follow the steps in this Parent Handbook, and hand in your completed forms to the school.

Answering your questions

On pages 8 - 9 there is Key Information and pages 10 - 12 are answers to Frequently Asked Questions. If you have any questions that are not answered here, please contact the school office on 0115 9155770 and we will be happy to help!

Policies and term dates

On page 14 are details of some important policies you need to know about, and page 15 has term dates.

Welcome

Welcome to Cantrell Primary School and I look forward to getting to know you and your child

STEP 1: PUPIL ADMISSION FORM

Cantrell Primary School

We would like to keep all parents informed of their child's progress and school events. If a parent has a different address to the one overleaf, please provide details below. We will ensure you receive invitations to parent's evening, concerts and diary dates etc.

Child's name

Parent's name

Address

..... Post Code.....

Home telephone number

Work telephone number

Mobile telephone number

Email Address

SCHOOL MEALS

As you are probably aware, your child is entitled to a free school meal, until s/he reaches the end of year 2.

To give us an idea of numbers to cater for, could you please complete the details below and return the slip to the office. Thank you.

Child's name class

My child will have a meat school meal My child will have a vegetarian school meal

My child will bring a packed lunch to school

Please tell us if your child has any special dietary requirements or allergies, e.g. dairy; gluten; seafood:

.....
.....
.....

AFTER SCHOOL COLLECTION OF CHILDREN – IMPORTANT SAFEGUARDING INFORMATION REQUIRED

Child's name class:

The following people have permission to collect my child/ren:

Name (including parents).....

Relationship to child

Telephone number

Name (including parents)

Relationship to child

Telephone number

Name (including parents)

Relationship to child

Telephone number

I authorise the above named to collect my child/ren from school without prior notice to the school.

Parent's name

Signature date

Please be aware that if anybody who is not on the list above comes to collect, we will not be able to allow your child to go with them. In exceptional circumstances only, we may ask you to provide a strong password to authorise someone other than named above, to collect your child.

STEP 2: IMAGE CONSENT

Cantrell Primary School

Step 2

Sometimes school pupils have their photographs taken to provide a visual record of their time at the school or to record a particular achievement, for example an end of year class photograph, a school prize giving ceremony, etc.

However, we may also take photographs of pupils at the school for other purposes. We may use the images for our pupil files, in the school prospectus or in other printed publications that we produce, in displays and even on our website. We may also make video or webcam recordings for school-to-school conferences, monitoring or other educational use.

We may also send images to the news media, or our school may be visited by the media who will take their own photographs or film footage (for example, of a visiting dignitary or other high profile event). Pupils will often appear in these images. The news media may use the images in printed publications (including local or national newspapers), on televised news programmes or on their website. They then store them in their archive. They may also syndicate the photos to other media for possible use, either in printed publications, on websites, or both. When we submit photographs and information to the media, we have no control on when, where, if or how they will be used.

To comply with the GDPR 2018 and the Data Protection Act 2018, we need permission before we can photograph or make any recordings of your child.

Conditions of use

This form is valid for the period of time your child attends this school. Images of your child will be removed from use after this time.

Please contact the school in writing if you wish to withdraw your consent at any time.

1. The images we take will be of activities that show the school and pupils in a positive light.
2. Embarrassing or distressing images will not be used. The images will not be associated with negative or sensitive issues.
3. We may use group or class photographs or footage with very general labels e.g. 'science lesson'.
4. We will only use images of pupils who are suitably dressed.
5. We will make every reasonable effort to ensure that we do not allow images to be taken of any children for whom we do not have permission or who are 'at risk' or disallowed from having their photographs taken for legal or other reasons.
6. We will take all reasonable measures to ensure the images are used solely for the purposes for which they are intended. However, we cannot guarantee this and take no responsibility for the way images are used by other websites or publishers or for any consequences arising from publication.

Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies. In giving your consent you should understand that images may be used in printed and electronic form.

To give your consent, please complete the information and return the form to the school office. **Please tick all the boxes that apply to you:**

- I give permission for my child's image to be taken for the purpose of providing a record of time at the school, e.g. in a class, a year photograph, school performance group, a school team photograph, etc.
- I give permission for my child's image to be taken and used within other children's books and journals where the activity undertaken involves a group. These are generally only viewed by school staff, parents and other pupils of the school.
- I give permission for my child's image to be taken and used within the pupil record, on displays, notices, etc. within the school which are generally only viewed by school visitors, parents, school staff and other pupils of the school.
- I give permission for my child to be filmed taking part in school performances.
- I give permission for my child's image to be taken and used in publicity material for the school, including printed and electronic publications and video recordings (including prospectus and website).
- I give permission for my child's image to be used on websites and by the news media in printed and/or electronic form and stored in their archives. This might include images sent to the news media by the school and images/footage the media may take themselves if invited to the school to cover an event.
- I give permission for images of my child to be published on Class Dojo which can be viewed by the school community of parents and Cantrell school staff.

For your information - school trips and other off-site activities

During the school year, it may be necessary for us to take your child out of school for educational visits, short walks around the area or various activities connected with the National Curriculum. We will send you information about the trips or activities before they take place. As we require permission to enable us to take your child out of school to participate in these activities, we would be grateful if you would sign the consent form below and return it to school as soon as possible. If you do not want your child to take part in a particular school trip or activity please contact us to discuss your concerns.

- I give permission for my child to be taken out of school, with a member of school staff, for various activities during the school day.

We also use the EVOLVE+ system to automatically send information of visits required to be notified to the Local Authority. This ensures that we comply with all appropriate health and safety requirements. All school level data is collected and processed only to the extent that it is needed to fulfil operational needs or to comply with legal requirements.

I have read and understood the information above

Name of pupil:

Parent's signature:

Name (in block capitals)

Date:

Please tear here

Partnership is about communication – A three way process with your child, you and us

PUPIL'S NAME.....CLASS

DATE.....

School will:-

- Inform you what we will teach your child, discuss their progress and be available to discuss problems
- Support children’s learning by challenging them to achieve the highest standards
- Provide a balanced, interesting and appropriate curriculum
- Respect each child as an individual and encourage them to do their best
- Aim for every child to achieve high standards of behaviour and care for others
- Care for your child’s safety and happiness

We ask that family will:-

- See that my child attends regularly, arrives on time at 8:45am and is suitably dressed in school uniform
- Support and help my child understand the school rules
- Support my child with home study and any opportunities for home learning
- Attend parents’ evenings to discuss my child’s progress
- Notify school on the first day of absence

We ask that your child agrees to:-

- Come to school on time each day
- Keep our rules
- Be caring and have respect for others
- Try my hardest and take care of everything around me

Together we can help your child to:-

- Be happy and ready to learn
- Make the best possible start to their education
- Achieve high standards in all they do

SCHOOL

PARENT

CHILD

Step 3

Information and Consent form for parents

At Cantrell Primary School we are fortunate to have a woodland area on site to enable our own Forest School Programme to take place. There are two Forest School Level Three Practitioners that lead a weekly two hour session over approximately six weeks.

What is Forest School?

Forest school was inspired by the Scandinavian ideal of being outside within a natural environment where personal wellbeing and positive life learning experiences proved extremely beneficial to children. The aims of Forest School are to develop positive self-belief, creativity, outdoor exploration whilst working cooperatively with others. Children are able to achieve challenges they set for themselves within a supportive and progressive way.

Activities and pursuits

Activities and pursuits will be primarily led by the children’s interests and their developing understanding of the woodland environment. These may include: building dens and shelters, climbing trees, collecting natural resources for pictures or telling stories. Above all children have fun and getting messy with mud is very much a part of it.

Clothing

All children will need to keep warm and dry! They do require clothing specifically for Forest School including:

- Waterproof jacket
- Wellingtons or walking type boots
- Waterproof over trousers
- Hat, scarf, gloves for cold weather
- A bag to keep all designated (named) Forest School clothes in. A plastic bag will do.

.....
Cantrell Forest School Consent Form

I give my permission for my child
in class to take part in the Forest School programme. I understand that this will be within the school grounds for approximately two hours over six weeks. I also agree to provide my child with suitable named outdoor clothing to enable participation whatever the weather.

Parent’s name

Signature Date



Please tear here

Step 4

Key Information

What are our school times?

School is open Monday to Friday.

- Children are expected to be on the playground ready to line up by 8:45am
- For KS (Key Stage) 1 and KS2 classes the school day begins at 8:50am
- Morning Break is between 10:30am and 10:45am
- Lunch time for KS1 and KS2 is between 11:50am and 1:00pm
- Afternoon Break is between 2:30pm and 2:45pm
- Lessons finish at 3:30pm

Breakfast and After School Club

We have a Breakfast Club which runs from 7:30am - 8:45am each morning. The cost is £2.00 per day. We also have an After School Club which runs from 3:30 – 5:30pm. The cost is £3.00 per day. These are extremely popular so please book your child's place in advance through the school office. Places are for working parents only and proof of employment will be requested. Please email details to admin@cantrell.nottingham.sch.uk

Nursery Sessions

- The morning nursery (F1) starts at 8:50am and finishes at 11:20am
- The afternoon nursery (F1) starts at 1:00pm and finishes at 3:30pm

Rising Stars 2 year old provision

- Morning session starts at 8:45am and finishes at 11:45am
- Afternoon session starts at 12:30pm and finishes at 3:30pm

Arrivals and departures

If you bring your children to school and collect them by car, please do not park close to the school gates or near the crossing – it puts lives at risk. Children are supervised from 8:45am onwards. For Health and Safety reasons children should not be left alone at school before this time because there is no staff supervision outside the building until 8:45am, and in winter months it can be cold and dark early in the morning. Children going home for lunch are expected to leave and return to the premises in an orderly manner. They should not return earlier than 12:55pm. This is particularly important on wet days.

Uniform

It is our firm belief that school uniform promotes equality and diminishes peer pressure. It also encourages personal pride in Cantrell School and reinforces the school as a community. We are proud of our school logo which was designed by a Year 6 and Year 2 pupil. Uniform with this logo can be purchased online at www.schooltrends.co.uk or www.myclothing.com. Parents may choose to buy similar items elsewhere. All other uniform must be plain. Plain black shoes may be worn but must not have high heels because these present a safety risk with the stairs in the building.

Uniform

- Red cardigans/sweatshirts/polos/T-shirts with school logo only or plain
- Trousers in grey/black or jogging bottoms but these must be plain and without logos
- White polos, T-shirts, shirts, blouses with school logo or plain

Swimming

- Trunks or a one piece bathing costume (no shorts or bikinis please)
- A bathing hat if the hair is at all long, or the hair tied back for safety
- An adequately sized towel
- NO goggles, flippers, or rubber rings please
- Children may bring their own armbands although the school does provide these
- If goggles are needed for medical reasons then a letter accepting responsibility for your child wearing goggles should be written and given to the teacher

All children need NAMED

- Sandwich/lunch boxes if they have one
- For art work etc – a large apron or shirt
- For games, football etc – long-sleeved shirt or jumper may be worn

P.E. and uniform

On your child's allocated day for P.E, please ensure he/she wears their P.E. kit to school, which they will remain in all day (uniform details below). P.E. bags with the school logo can be purchased at the school office for £2.00.

- Black or navy sports shorts
- Black or navy sweatshirt or a tracksuit
- White tee shirt
- Plimsolls or trainers
- Black or navy joggers or a tracksuit

Lost property

All clothing must be clearly marked with the child's name so that mislaid items can be returned to the correct owner. There is a box in the school foyer, and we ask that parents regularly check this for lost belongings. Cloakrooms are cleared termly, and accumulated clothing and footwear is sent away to be recycled, unless we can find the child's name to return the clothing.



Key Information

Food in school

School Meals

Your child can stay at school for either a school meal or he/she can bring a packed lunch from home. It is possible for your child to have school meals certain days of the week and packed lunch on others. This needs to be packed in a container clearly labelled with your child's name and class on the outside. Drinks may be brought in a plastic container. No glass bottles or fizzy drinks please.

Free school meals

All children in Reception and Years 1 and 2 can have free schools meals. To continue receiving free school meals from Year 3 upwards, families need to receive Income Support or related benefits. Application forms are available from the school office or can be downloaded along with further information from nottinghamcity.gov.uk. We urge you to claim free school meals as we receive further funding into school based on our Free School Meal numbers. If eligible this entitles you to other savings.

Dinner money

A school dinner currently costs £2.30 per day, £11.50 per week. We use an online system sQuid for all dinner money payments. We will give details of how to create an online account at www.squidcard.com/welcome.

Packed lunch

As part of our healthy eating policy, we encourage pupils who eat a packed lunch to enjoy a balanced diet including, for example, a sandwich, cereal bar and a piece of fruit. We would ask that you support the school in its policy by ensuring packed lunches include a balanced, healthy choice of food.

Fruit and drinks

All children in Reception, Year 1 and Year 2 are provided with free fruit every day so snacks do not need to be provided from home. If your child has any allergies, please ensure your child's class teacher is made aware so that an alternative fruit may be provided that day.

Year 3, Year 4, Year 5 and Year 6

Apart from their lunch, children are not allowed to bring snacks into school for playtimes (other than fruit).

Water and milk

Water from all taps is of drinking quality. Please provide a plastic bottle for your child and encourage him / her to drink water throughout the day. Milk for the under-fives is free until the beginning of the term in which the child turns five. If you would like your child to enjoy milk at school, you can register online at www.schoolmilkuk.com. The cost is 19p per day. Please note that you should only register if you need to pay for your child's milk. If you are in receipt of benefits which qualify your child for free school meals, please speak to staff at the school office as milk may be free for your child.



Frequently Asked Questions

Here are our answers to what we find are the most frequently asked questions. If you have any questions that are not answered here, please contact staff at the school office. We will be happy to help!

Attendance and absence

Good attendance and punctuality are always encouraged at Cantrell, as they are vital to a child's education and well-being at school. If a child is persistently late or absent from school then our Attendance Officer, who checks the class registers on a daily basis, may contact parents and if necessary, a referral may be made to support the needs of the child. We have introduced our own weekly attendance scheme, where each class is notified of its attendance for that week. We will be sending out 'Attendance Update Letters' regularly to parents of children whose attendance is of concern.

Attendance data is input twice daily to monitor it efficiently. 'Schoolcomms' is used to send text messages to the parents of absent children who have not called the school. The parents can then text or call back to give a reason for being absent. The system can also alert parents to their child not being in school when they thought that they were. Any unexplained or unauthorised absences will be recorded on the child's record and report.

Holidays

All school holiday dates are published to parents one year in advance. Parents are notified, in advance, of proposed dates for School Assessment Testing (SATs) and they should make every effort to ensure their child attends school during that period.



Holidays in term time

You must obtain permission from the head teacher if you want to take your child out of school during term time.

You can only do this if:

- you make an application to the head teacher in advance, in writing, using the appropriate application form (as a parent the child normally lives with)

- there are exceptional circumstances

It's up to the head teacher how many days your child can be away from school if leave is granted. You can be fined for taking your child on holiday during term time without the school's permission.

Summary:

- Only a maximum of 5 days will be authorised by the school in exceptional circumstances
- Family holidays, cheap holidays, birthday celebrations, family events will not be authorised
- Penalty notices may be issued and parents may be fined by the Local Authority

Additional information can also be found on the Department for Education web page:

www.education.gov.uk/schools/pupilsupport/behaviour/attendance

Medical appointment

If an absence relates to a medical appointment, the school requests sight of the appointment card or letter. Wherever possible these appointments should be arranged outside school hours.

Jewellery and other valuables

Jewellery, including rings, should not be worn to school as nasty accidents can occur. If your child has pierced ears, only small studs should be worn in the interests of safety. It must be noted that for health and safety reasons, earrings must not be worn during PE lessons and we request that your child does not wear earrings to school on PE days. Wrist watches may be worn to school but we cannot accept responsibility for their safekeeping. Children are not allowed to bring mobile phones to school. The only exception is for older children who come to school unaccompanied in the morning, or walk home on their own.

Sport

We aim for children to have two hours of physical activities as a weekly minimum. Physical education develops the children's knowledge, skills and understanding, so that they can perform with increasing competence and confidence in a range of physical activities. These include dance, games, gymnastics, swimming and water safety, athletics and outdoor adventure activities. Children are also encouraged to take part in team sports as part of the curriculum. All children experience netball, rounders, cricket, football etc. Additionally we encourage pupils to attend trials for School Teams.

A Sports Day takes place each year. Some lessons are taught by our Sports Coach. We are using the Government Sports funding to ensure our pupils are exposed to a range of sports and ensure their participation is maximised. Year on year we are seeing an increase in numbers of children accessing competitive sports. The introduction of a Specialist Sports Teacher who modifies the physical activities to suit differing levels is allowing all children, including those with SEN, to access all aspects of the National Curriculum. We have also developed cross-curricular links e.g. dance/sports from other countries and cultures, science and health education.

Music

We believe that Music is a powerful, unique form of communication that can change the way pupils feel, think and act. It enables personal expression, reflection and emotional development. Cantrell Primary School has a School Choir, which supports school assemblies, concerts, special occasions and the Bulwell Music Festival. The children enjoy a regular singing session where hymns, carols, traditional and new songs are learnt and enjoyed by all. Music continues to be a strength of the school and makes a powerful contribution to the quality of life within the school community and beyond.

Frequently Asked Questions

Clubs

The following are some of the voluntary activities which we may run at varying times during the year:

- Cricket
- Tennis
- Gymnastics
- Football
- Rugby
- Athletics
- Tri-golf
- Hockey
- Fun Fitness
- Choir
- Sports Multi-skills
- Art

Seek permission

We will always notify you if any activity takes place after school. We issue reminders through our school newsletters and via text using 'Schoolcomms'. If we are playing a sport at another venue we will try to arrange transport – but it may involve children sharing lifts in other parents' cars. If you have any objections to your child travelling in a vehicle belonging to a member of staff or other responsible adult please put your objections in writing for the attention of the Head Teacher. Please be aware that the usual insurance cover and seat belts will be available and the use of private vehicles will be restricted to emergencies only. We will ensure that children are brought back to school but it is the parents' responsibility for ensuring that appropriate arrangements are made for their child to get home from school.

Special Educational Needs

Cantrell Primary School has adopted the Special Educational Needs and Disabilities (SEND) Code of Practice. The SEND Policy ensures that every child who has a special educational need receives support appropriate to their needs. This support is given primarily by the class teacher, with additional input being given by the teaching assistants (TAs). The local authority also provides support through specialists and may provide additional support to the class teacher and child.

When a special need is identified, the child's name is placed on the Special Educational Needs and Disabilities Register and the parents are contacted. This ensures progress is monitored closely. SEN Support means that the child has an Individual Provision Map (IPM) which sets targets matched to individual needs. This is drawn up in conjunction with the child and parent. Additional support may be accessed, e.g. Educational Psychologist or a Speech and Language Specialist. Parental consent will always be sought before any professional works with a child.

Access

Several modifications have been made to the building to cater for children with physical disabilities. There are disabled toilets and hand rails along the corridors. We ensure that all children at Cantrell Primary School receive equal access to the curriculum.

Gifted and Talented

We recognise that several of our children are gifted and talented. The school's major form of identification of gifted and talented pupils is through the class teacher via observation of the child or work produced. This may be influenced by the views of parents and of other teachers in the school. As for all children, we aim to provide appropriately challenging activities.

Emergency arrangements

We will always endeavour to open the school, but in cases of severe bad weather that may affect access to our essential services, closure may be unavoidable. During severe weather please listen to the local radio station, and their information bulletin. We also notify parents by text using 'Schoolcomms'. If the school will remain closed then these details will be broadcast from approximately 7.00am onwards and we will advise parents by text on 'Schoolcomms'.

Collecting your child

If school closure is announced during the day due to severe weather conditions, every effort must be taken to collect your child as soon as possible. If you personally cannot get to school, or you work out of the local area, please have a contingency plan i.e. please nominate an adult to collect your child in your absence and organise this beforehand as the weather forecast is likely to have alerted us to the fact that the weather may become hazardous during the day. Please make sure that we have at least two current contact numbers, in case we need to contact you urgently.



Health and Welfare

The School Health Team can be contacted at the Bulwell Riverside Centre on 0115 8833400. You may contact them regarding any aspect of your child's health which may be concerning you.

Medicines

Government guidance states that schools should not administer medicine to children at school. The only medication that we are advised to keep at school is that which children are prescribed on a long term basis, e.g. for asthma, diabetes etc. If medication is sent to school, parents must complete a consent form (available from the school office) explaining what the medicine is, what it is for and giving permission for their child to self-administer. The medicine is kept in a locked cupboard in school. First aid is managed by our Teaching Assistant Team Leader, Miss Bell. All other short term medications should be administered by parents and kept at home.

Medical Conditions and Illness

When pupils are admitted to Cantrell we record any medical conditions which they may have. It is important that we have access to as much information as possible in order that we can act promptly in an emergency. Please keep school informed of any infection/illness your child contracts. We keep detailed records for children who suffer from asthma. We also ask parents to send asthma medication to school. Parents have a choice as to whether they wish their children to keep the inhaler on their person or whether they wish the class teacher to keep it safe. We do strongly advise that the children have an inhaler with them at all times. We keep families informed if there is a noticeable change in a child's asthmatic condition when at school.

Sickness

If your child is absent from school because of vomiting and/or diarrhoea, in order to reduce the risk of infecting other children and staff, we ask that you keep your child away from school for 48 hours after the symptoms have gone.

Ill at school

If your child is ill whilst at school, or involved in an accident, we will attempt to contact you immediately. Please make sure that contact numbers are kept up to date.



Parental involvement

The staff and governors at Cantrell are committed to the principle that Education is something which requires schools and families to develop together. We actively encourage parents to become involved in the life of our school. There are many ways in which you are kept informed of your children's progress. Children make maximum progress when home and school work closely together. Reading and homework is an important part of this partnership. It allows the pupil to improve his or her own standards and potential beyond the classroom environment.

Partnership with Parents

Parents are welcome to visit the school at any mutually agreed time. We encourage parents as class helpers and value the additional skills which they offer. We always require additional help with swimming and class visits and this can be arranged through the class teacher.

Literacy Volunteers

Literacy Volunteers is a partnership initiative with Nottingham City Council, whereby parents volunteer to help children with their reading in school. It is designed for those children, who get little or no support from home. Any parent who can give an hour a week (or more if available) on a regular basis, will be greatly valued by us and the specific child who receives this support. Please apply at reception and we will support you fully.

Assessment

Every child's progress is regularly assessed and detailed records are maintained. Any parent can request to see to see their child's records. All parents have an opportunity to visit the teacher and talk about their child's

work and progress early in the Autumn Term. You can spend some time in school so that we can show and explain to you the main lines along which the basic learning skills are presented. There is an opportunity to discuss your child's report in July.

Parent's evenings

We have three parents' evenings per year, one each term. If you wish to visit at other times, a telephone call or letter ensures availability of the Head Teacher and/or senior staff.

Class Dojo

At Cantrell we communicate with every family using ClassDojo, an interactive reward system that allows you to see how your children are getting on in school. After you have signed up, you will be able to see what your child is doing in school through the 'Class Story' feature.

News

Cantrell Primary School has a 'News' section on our website where you can find information and updates on new topics, in addition to the school newsletters. We produce a weekly newsletter providing information about what is happening in the school as well as useful reminders for parents. In addition, every term the school prepares and sends to parents a curriculum newsletter for each year group.

The Home School Agreement

We believe it is essential to have strong links between home, school and the community. All children, parents and teachers are asked to sign a Home School Agreement that outlines the intentions of all three parties. A copy of which is returned home to the parents.

Friends of Cantrell (PTA)

As parents, you are AUTOMATICALLY a member of the PTA ... your voice counts. Our PTA depends on a continual cycle of parent involvement. As children reach their final year and leave, so do their parents. The teachers and head support us when possible, but without all your support, we have no PTA – WE REALLY DO NEED YOUR SUPPORT. You don't have to attend PTA meetings – you can use our contact details to send in ideas for discussion.

The PTA is a mixture of parents that work together for the benefit of the children. Some are full-time parents, some work part-time or work full-time. NONE of us are specialists in fundraising. There are a variety of small ways you can help and be involved – from designing a poster, joining our lottery, distributing letters in the school, cleaning up after an event, helping out on a stall, baking a cake ... so many ways. It's important to our PTA, our school and our pupils to have mums and DADS represented on our committee and to help reach out to other dads. Are you a dad with a skill that would come in useful? Being a member of the PTA is fun! You can help plan fun events, socials and get-togethers; suggest NEW fun ways to raise funds; get your whole family involved!

Finally, our children are only at school for a relatively short time. PTA events will be remembered fondly by our children for a lifetime. The equipment and resources the PTA helps fund, make learning even more engaging. Help us to create lasting memories for our children.

If you are interested in joining, please come into school and talk to a member of the office team.



Why do we need policies?

For a school to offer high quality education and care, it needs policies. Policies help develop and define a set of consistent rules, regulations, procedures and protocols.

Parents need policies

Policies are also useful to parents. For example, a prospective parent might wish to view a school's behaviour policy or special educational needs policy, before deciding whether to apply for their child to attend the school.

High standards

Policies are vitally important, and help us to create standards of quality for learning and safety, as well as expectations and accountability. If you want to know what policies we have you can visit the school website: <http://www.cantrell.nottingham.sch.uk/> and click on 'Policies' in the 'Key Information' section.

Key policies

Some of our key policies are:

- Anti Bullying
- Attendance
- Behaviour
- Child Safeguarding
- Data Protection
- Equality
- Privacy Notice
- SEND

Step 1



Step 2



Academic Year 2022 - 2023

Nottingham City Council

Cantrell Primary & Nursery School Terms and Holidays Calendar – 2022/2023

Aug-22						
M		1	8	15	22	29
T		2	9	16	23	30
W		3	10	17	24	31
T		4	11	18	25	
F		5	12	19	26	
S		6	13	20	27	
S		7	14	21	28	

Sep-22						
M		5	12	19	26	
T		6	13	20	27	
W		7	14	21	28	
T	1	8	15	22	29	
F	2	9	16	23	30	
S	3	10	17	24		
S	4	11	18	25		

Oct-22						
M		3	10	17	24	31
T		4	11	18	25	
W		5	12	19	26	
T		6	13	20	27	
F		7	14	21	28	
S	1	8	15	22	29	
S	2	9	16	23	30	

Nov-22						
M		7	14	21	28	
T	1	8	15	22	29	
W	2	9	16	23	30	
T	3	10	17	24		
F	4	11	18	25		
S	5	12	19	26		
S	6	13	20	27		

Dec-22						
M		5	12	19	26	
T		6	13	20	27	
W		7	14	21	28	
T	1	8	15	22	29	
F	2	9	16	23	30	
S	3	10	17	24	31	
S	4	11	18	25		

Jan-23						
M		2	9	16	23	30
T		3	10	17	24	31
W		4	11	18	25	
T		5	12	19	26	
F		6	13	20	27	
S		7	14	21	28	
S	1	8	15	22	29	

Feb-23						
M		6	13	20	27	
T		7	14	21	28	
W	1	8	15	22		
T	2	9	16	23		
F	3	10	17	24		
S	4	11	18	25		
S	5	12	19	26		

Mar-23						
M		6	13	20	27	
T		7	14	21	28	
W	1	8	15	22	29	
T	2	9	16	23	30	
F	3	10	17	24	31	
S	4	11	18	25		
S	5	12	19	26		

Apr-23						
M		3	10	17	24	
T		4	11	18	25	
W		5	12	19	26	
T		6	13	20	27	
F		7	14	21	28	
S	1	8	15	22	29	
S	2	9	16	23	30	

May-23						
M		1	8	15	22	29
T		2	9	16	23	30
W		3	10	17	24	31
T		4	11	18	25	
F		5	12	19	26	
S		6	13	20	27	
S		7	14	21	28	

Jun-23						
M		5	12	19	26	
T		6	13	20	27	
W		7	14	21	28	
T	1	8	15	22	29	
F	2	9	16	23	30	
S	3	10	17	24		
S	4	11	18	25		

Jul-23						
M		3	10	17	24	31
T		4	11	18	25	
W		5	12	19	26	
T		6	13	20	27	
F		7	14	21	28	
S	1	8	15	22	29	
S	2	9	16	23	30	

- Inset Days
- Bank Holiday
- School Holiday

- Half term 1 - 6 weeks 1 day
- Half term 2 - 7 weeks 3 days
- Half term 3 - 5 weeks 2 days
- Half term 4 - 6 weeks
- Half term 5 - 5 weeks 4 days
- Half term 6 - 8 weeks

It is our aim at Cantrell to provide a disciplined and stimulating environment for all children to learn and succeed. We all believe that the staff, parents and Governors should work together to make every child's learning experience happy, successful and exciting.

Some of our Mission aims are:

- Provide all our pupils with a structured and disciplined framework - one where success is celebrated and challenges are set and met and where children are encouraged to explore opportunities creatively.
- Provide innovative, creative and challenging teaching.
- Provide a broad and balanced curriculum that provides variety and equal opportunity for all pupils, allowing individuals to develop progressively and at their own rate.
- Provide planned educational opportunities that teach pupils about responsible behaviour in order that they will mature into people who will make valuable contributions to our diverse and multicultural world and the environment we live in.
- Involve parents and community in the daily life of the school to achieve common goals through partnership.



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