

ESTABLISHMENT/SCHOOL Cantrell Primary School		SECTION/TEAM		DATE OF ASSESSMENT September 2020	
WHO MIGHT BE HARMED? Pupils, employees				HOW MANY ARE AFFECTED? Pupils, employees	
HAZARDS (including inadequate or lack of arrangements)	EXISTING CONTROL MEASURES	✓ if in place ✗ if not	WHERE: ✗ State action to be taken with timescales ✗ Any additional control measures ✓ Site specific details	RESIDUAL RISK RATING High, Medium, Low	
	<ul style="list-style-type: none"> Is a written policy statement included in the School's Health and Safety Policy regarding pupils using play equipment & tools? 	No		Low	
	<ul style="list-style-type: none"> Are staff aware of this policy? 	Yes		Low	
Unsuitable play equipment/tools which could result in choking, slips, trips and falls, parts of the body becoming trapped e.g. head, fingers etc., collapse of equipment.	<ul style="list-style-type: none"> Are tools/play equipment obtained from a reputable educational source? 	Yes		Low	
	<ul style="list-style-type: none"> Are tools/play equipment appropriate for the age group concerned e.g. blunt ended scissors? 	Yes		Low	
	<ul style="list-style-type: none"> Are tools/play equipment assembled and used in accordance with the manufacturer's instructions? 	Yes		Low	
	<ul style="list-style-type: none"> Are arrangements in place for supervision of use of climbing equipment? (Unauthorised use of such equipment must be prevented e.g. when staff are not present such as before and after school hours.) 	Yes		Low	
	<ul style="list-style-type: none"> Are arrangements in place for a visual inspection of play equipment to be carried out by the teacher prior to use e.g. free from splinters, defects, damage, signs of wear? 	Yes		Low	
	<ul style="list-style-type: none"> Are arrangements in place for worn or damaged items to be immediately removed and / or appropriately labelled? 	Yes		Low	
	<ul style="list-style-type: none"> Are arrangements in place, where appropriate, for an annual inspection of equipment to be undertaken by a competent person? (E.g. via LEA contract, repair services) 	Yes		Low	
	<ul style="list-style-type: none"> Are arrangements in place to maintain records of inspections? 	Yes		Low	

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Poor positioning of equipment	<ul style="list-style-type: none"> Are tools/play equipment appropriately sited e.g. water and sand play areas should be on anti-slip surfaces (e.g. suitable mats) and away from traffic routes? 	Yes		Low
	<ul style="list-style-type: none"> Is a clean up kit available for spillages of sand and water? 	Yes		Low
	<ul style="list-style-type: none"> Are pedestrian routes maintained around the equipment? 	Yes		Low
	<ul style="list-style-type: none"> Are appropriate storage facilities available for tools/play equipment? 	Yes		Low
Manual handling of heavy items	<ul style="list-style-type: none"> Can the risk be avoided? If not, a more detailed assessment is required by the Manual Handling Operations Regulations. 	Yes		Low
	<ul style="list-style-type: none"> Are staff using correct manual handling techniques? 	Yes		Low
Sharp instruments	<ul style="list-style-type: none"> Are sharp pieces of equipment/tools adequately stored to prevent unauthorised access e.g. scissors? 	Yes		Low
	<ul style="list-style-type: none"> Is adequate supervision provided when such equipment/ tools are in use? 	Yes		Low

<p>Are there any other foreseeable hazards associated with the play equipment or tools being used by pupils?</p> <p>Please circle YES / NO</p>	<p><u>List any additional control measures:</u></p>			
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<p><u>Reference Documents</u></p> <ul style="list-style-type: none"> ☰ 'NAAIDT' Managing Health and Safety in School Workshops ☰ 'NAAIDT' Make it Safe ☰ Children's Services H&S Manual-'Tools for Pupil Use' 				
ASSESSED BY (Print name) Ralph Surman			SIGNED <i>Ralph Surman</i>	DATE September 2020
LINE MANAGER Debbie Weaver			SIGNED <i>Debbie Weaver</i>	REVIEW DATE April 2023