

ESTABLISHMENT/SCHOOL CANTRELL PRIMARY SCHOOL		SECTION/TEAM		DATE OF ASSESSMENT September 2020
WHO MIGHT BE HARMED? Pupils, children attending site			HOW MANY ARE AFFECTED? STAFF, CHILDREN AND PARENTS	
HAZARDS (including inadequate or lack of arrangements)	EXISTING CONTROL MEASURES	✓ if in place ✗ if not	WHERE: ✗ State action to be taken with timescales ✗ Any additional control measures ✓ Site specific details	RESIDUAL RISK RATING High, Medium, Low
Security	• Are arrangements in place to manage access to the premises (e.g. bolts at high level, access phone)	Yes		Low
	• Is the external boundary adequate to prevent children leaving the premises without supervision?	Yes		Low
	• Are there suitable arrangements in place for dropping off / collecting of children?	Yes		Low
	• Is the kitchen area adequately secured to prevent access by children?	Yes		Low
Supervision	• Are suitable supervision ratios in place (taking into account any children with special educational needs, layout of premises, activities being carried out, etc.)	Yes		Low
Physical Injury e.g. cuts	• Are all tools / equipment / toys suitable for age range of children?	Yes		Low
	• Are arrangements in place to ensure that tools / equipment / toys comply with relevant safety standards?	Yes		Low
	• Are children made aware of the risks associated with using equipment, e.g. scissors, and suitably supervised?	Yes		Low
	• Is the use of glass avoided wherever possible? e.g. containers, mirrors etc.	Yes		Low
	• Are arrangements in place for equipment to be inspected periodically and prior to use for evidence of damage, and for damaged equipment to be removed from use?	Yes		Low
	• Are arrangements in place for equipment / soft play / toys etc. to be cleaned periodically?	Yes		Low

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Electric shock / misuse	• Are arrangements in place for portable electrical appliance testing?	Yes		Low
	• Are potentially hazardous electrical appliances kept in appropriate places away from children?	Yes		Low
Burns and Scalds	• If children are involved in cooking activities, are appropriate arrangements in place?	Yes		Low
	• Are heated surfaces (radiators / water pipes) in areas accessed by children at maximum temperature of 43°C?	Yes		Low
	• Are staff aware of the procedure for treating burns and scalds?	Yes		Low
Choking	• Are staff aware of items which young children could place in their mouths and appropriate controls in place?	Yes		Low
Harmful Substances	• Has a review been undertaken of all substances used in the nursery and wherever possible for hazardous substances to be substituted for those of a less hazardous nature?	Yes		Low
	• Are all harmful substances kept out of areas accessed by children?	Yes		Low
	• Are appropriate arrangements in place to safely dispose of unwanted substances?	Yes		Low
	• Are arrangements in place to ensure that substances / materials used by children are not harmful?	Yes		Low
Personal Hygiene	• Are procedures in place to ensure effective standards of personal hygiene are achieved? i.e. always washing hands after practical work and covering any cuts and abrasions.	Yes		Low
	• Are arrangements in place to deal with bodily fluids (laundry, shower/bath/deep sink, disposable gloves/ overalls)?	Yes		Low
	• Are clinical waste bins available for disposal of soiled nappies (if needed)?	Yes		Low
Infection Control	• Is a copy of the HPA 'Guidance on Infection Control in Schools and other Child Care Settings' available and advice followed?	Yes		Low

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First Aid	<ul style="list-style-type: none"> Are arrangements in place to ensure that there is adequate first aid cover, including trained paediatric first aiders? 	Yes		Low
	<ul style="list-style-type: none"> Are arrangements in place for managing medication for children attending Nursery? 	Yes		Low
Allergies	<ul style="list-style-type: none"> Are arrangements in place to identify known allergies of children? 	Yes		Low
Fire	<ul style="list-style-type: none"> Is appropriate fire fighting equipment readily available? 	Yes		Low
	<ul style="list-style-type: none"> Are all fire exits unobstructed, appropriately signed and can be opened in the event of an emergency? 	Yes		Low
	<ul style="list-style-type: none"> Are fire evacuation drills carried out at different times of the day to cover both morning and afternoon nursery sessions? 	Yes		Low
	<ul style="list-style-type: none"> Are fire action notices prominently displayed? 	Yes		Low
Finger traps	<ul style="list-style-type: none"> Has an assessment been undertaken relating to risk of finger trap incidents (separate RA required)? 	Yes		Low
Welfare Facilities	<ul style="list-style-type: none"> Are there adequate numbers of suitably sized toilet facilities and wash basins for children? 	Yes		Low
	<ul style="list-style-type: none"> Is there fresh drinking water available at all times? 	Yes		Low
Outdoor spaces	<ul style="list-style-type: none"> If there are ponds, drains, pools on site, are arrangements in place to make them safe or inaccessible to children (separate RA required for ponds on site)? 	Yes		Low
	<ul style="list-style-type: none"> Are arrangements in place to ensure that plants do not present a risk to children, i.e. avoiding plants with poisonous berries / shrubbery pruned back from play areas / siting equipment away from shrubbery etc.? 	Yes		Low
External Play Equipment	<ul style="list-style-type: none"> Is play equipment suitable for the age range of children? 	Yes		Low
	<ul style="list-style-type: none"> Are arrangements in place for fixed play equipment to be inspected annually by a 'competent' person? 	Yes		Low

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	<ul style="list-style-type: none"> Are arrangements in place for play equipment to be inspected daily before use for evidence of damage / vandalism? 	Yes		Low
	<ul style="list-style-type: none"> Are there appropriate supervision ratios for outdoor play? 	Yes		Low
Sand pit	<ul style="list-style-type: none"> If there is a sand pit on site, are arrangements in place to ensure that the pit is inspected periodically, ensuring that it is free from contamination and the sand clean? 	Yes		Low
Animals	<ul style="list-style-type: none"> If animals are present, are they safe to be used in proximity of children and not present a health risk (separate RA required for keeping + handling animals)? 	Yes		Low
<p>Are there any other foreseeable hazards associated with the Nursery?</p> <p>Please circle YES / NO</p>	<p><u>List any additional control measures</u></p>			
<p><u>Reference Documents</u></p> <ul style="list-style-type: none"> Health Protection Agency 'Guidance on Infection Control in Schools and other Child Care Settings' (Dec 2006). DfES Statutory Framework for the Early Years Foundation Stage (2007). 				
<p>ASSESSED BY (Print name) Ralph Surman</p>			<p>SIGNED <i>Ralph Surman</i></p>	<p>DATE September 2020</p>
<p>LINE MANAGER Debbie Weaver</p>			<p>SIGNED <i>Debbie Weaver</i></p>	<p>REVIEW DATE April 2023</p>

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