

<b>ESTABLISHMENT/SCHOOL</b> Cantrell Primary School		<b>SECTION/TEAM</b>		<b>DATE OF ASSESSMENT</b> September 2020	
<b>WHO MIGHT BE HARMED?</b> Employees, pupils, public, contractors, service users				<b>HOW MANY ARE AFFECTED?</b> Whole School	
<b>HAZARDS</b> (including inadequate or lack of arrangements)	<b>EXISTING CONTROL MEASURES</b>	<b>✓ if in place</b> <b>✗ if not</b>	<b>WHERE:</b> ✗ State action to be taken with timescales ✗ Any additional control measures ✓ Site specific details	<b>RESIDUAL RISK RATING</b> High, Medium, Low	
<b>Accidental Needlestick Injury Which could result in exposure to biological agents e.g. hepatitis B, HIV/AIDS</b>	• Are written procedures contained within the School's Health and Safety Policy?	yes		Low	
	• Are staff aware of the procedures for dealing with discarded needles and syringes e.g. not to pick up with bare hands?	yes		Low	
	• Have children been informed not to pick up discarded needles but to report the find to a responsible person?	yes		Low	
	• Is appropriate equipment available to collect needles/syringes e.g. litter pickers, tongs, shovels, dust pan?	yes		Low	
	• Is appropriate equipment available for storage of discarded needles/syringes e.g. sharps box	yes		Low	
	• Are disposal arrangements in place? (e.g. through Traded Services ☎9157807)	yes		Low	
	• Are staff aware of what action should be taken in the event of an accidental needlestick injury?	yes		Low	
	• Are staff aware that a personal accident report form must be completed in the event of a needlestick injury?	yes		Low	
• Are arrangements in place to log incidents of discarded needles/syringes which are found on the premises?	yes		Low		

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<p><b>Are there any other foreseeable hazards associated with this activity?</b></p> <p><b>Please circle YES / NO</b></p>	<p><u>List any additional control measures</u></p>			
<p><b><u>Reference Documents</u></b></p> <p>NCC Guidance and Information Sheet No. 29</p>				
<p><b>ASSESSED BY (Print name) Ralph Surman</b></p>		<p><b>SIGNED</b> <i>Ralph Surman</i></p>		<p><b>DATE</b> September 2020</p>
<p><b>LINE MANAGER Debbie Weaver</b></p>		<p><b>SIGNED</b> <i>DW</i></p>		<p><b>REVIEW DATE</b> April 2023</p>