

ESTABLISHMENT/SCHOOL Cantrell Primary School	DATE OF ASSESSMENT September 2020
WHO MIGHT BE HARMED? Pupils, children attending site, staff	HOW MANY ARE AFFECTED? KS1/KS2

HAZARDS (including inadequate or lack of arrangements)	EXISTING CONTROL MEASURES	✓ if in place × if not	WHERE: × State action to be taken with timescales × Any additional control measures ✓ Site specific details	RESIDUAL RISK RATING High, Medium, Low
Policy	• School H&S rules regarding classroom use are covered in the H&S policy.	Yes		Low
	• Staff aware of this policy.	Yes		Low
Physical Injuries	• Pupils know which tools/equipment are for use : a) by pupils b) only under direct supervision c) by teachers only	Yes		Low
	• Appropriate arrangements are in place to prevent unauthorised access to hazardous tools/equipment e.g. sharp/pointed, electrical.	Yes		Low
	• The use of glass is avoided wherever possible. e.g. containers, mirrors etc.	Yes		Low
	• Adequate safety arrangements are in place where the use of glass is unavoidable? e.g. the use of tape on sharp edges, rigid container for collection of any broken glass.	Yes		Low
	• Arrangements are in place to ensure furniture remains in good repair.	Yes		Low
	• Shelving and cupboards are checked that they are securely fixed.	Yes		Low

HAZARDS (including inadequate or lack of arrangements)	EXISTING CONTROL MEASURES	✓ if in place ✗ if not	WHERE: ✗ State action to be taken with timescales ✗ Any additional control measures ✓ Site specific details	RESIDUAL RISK RATING High, Medium, Low
	<ul style="list-style-type: none"> Procedures are in place where staff can report breakages, defects and other health and or safety concerns. 	Yes		Low
Slips and Trips	<ul style="list-style-type: none"> Staff are informed to keep walkways and fire exits clear. 	Yes		Low
	<ul style="list-style-type: none"> Trailing cables are reduced as far as possible. Remaining cables are kept away from walkways. 	Yes		Low
Falls	<ul style="list-style-type: none"> Window restrictors are fitted to opening high-level windows as necessary. 	Yes		Low
	<ul style="list-style-type: none"> Work at height risk assessments are in place for accessing storage, putting up displays etc. 	Yes		Low
Strangulation	<ul style="list-style-type: none"> Blind cords are kept out of reach of young/vulnerable children. 	Yes		Low
Harmful Substances	<ul style="list-style-type: none"> Arrangements in place to ensure that substances used by pupils are not harmful. 	Yes		Low
	<ul style="list-style-type: none"> Appropriate arrangements in place to safely dispose of unwanted substances. 	Yes		Low
	<ul style="list-style-type: none"> All substances labelled up correctly i.e. where they have been transferred into smaller bottles/containers. 	Yes		Low
	<ul style="list-style-type: none"> Potentially harmful chemicals, particularly those with hazard warning labels, are kept securely/out of reach of children. 	Yes		Low
Personal Protective Equipment	<ul style="list-style-type: none"> Sufficient protective equipment of the correct type is available for the activity undertaken e.g. goggles to protect eyes, gloves when handling hot equipment. 	Yes		Low
Personal Hygiene	<ul style="list-style-type: none"> Procedures in place to ensure effective standards of personal hygiene are achieved? i.e. always washing hands after practical work and covering any cuts and abrasions. 	Yes		Low

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Fire	<ul style="list-style-type: none"> Displays are kept within sensible levels. Flammable materials are treated with fire retardant spray. 	Yes		Low
	<ul style="list-style-type: none"> Fire evacuation instructions are displayed. 	Yes		Low
Asbestos	<ul style="list-style-type: none"> Staff have been informed of the location of known asbestos within their teaching, storage and allocated display areas (including corridors). 	Yes		Low
	<ul style="list-style-type: none"> Staff have been informed not to damage asbestos identified above and other surfaces which have not been surveyed. 	Yes		Low
Scalds / burns	<ul style="list-style-type: none"> The school has a policy regarding members of staff's hot drinks. 	Yes		Low
	<ul style="list-style-type: none"> Kettles / water heaters are away from areas where children access. 	Yes		Low
	<ul style="list-style-type: none"> Radiators / heaters / hot pipes / other hot surfaces have been covered as necessary (>43°C) 	Yes		Low
Are there any other foreseeable hazards associated with this activity? Please circle YES / NO	<u>List any additional control measures</u>			

Reference Documents

- 📄 Association for Science Education - 'Be Safe'
- 📄 DATA- 'Make it Safe'
- 📄 NSEAD- 'A Guide to Safe Practice in Art & Design'

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ASSESSED BY (Print name)		SIGNED <i>Ralph Surman</i>		DATE September 2020
LINE MANAGER		SIGNED <i>DW</i>		REVIEW DATE April 2023