

# RISK ASSESSMENT: Animals- Handling and Keeping (Page 1 of 4)

<b>ESTABLISHMENT/SCHOOL</b> Cantrell Primary School		<b>SECTION/TEAM</b>		<b>DATE OF ASSESSMENT</b> September 2020	
<b>WHO MIGHT BE HARMED?</b> Employees, pupils, service users				<b>HOW MANY ARE AFFECTED?</b> Staff Children and Visitors	
<b>HAZARDS</b> (including inadequate or lack of arrangements)	<b>EXISTING CONTROL MEASURES</b>	<b>✓ if in place</b> <b>✗ if not</b>	<b>WHERE:</b> ✗ State action to be taken with timescales ✗ Any additional control measures ✓ Site specific details	<b>RESIDUAL RISK RATING</b> High, Medium, Low	
	<ul style="list-style-type: none"> <li>Before deciding to keep animals, would the educational aims of the activities be achieved in ways that do not involve animals?</li> </ul>	Yes		Low	
	<ul style="list-style-type: none"> <li>Is the animal suitable to keep in the establishment? The RSPCA and PDSA will be able to advise.</li> </ul>	Yes		Low	
	<ul style="list-style-type: none"> <li>Is a written policy statement included in the School's Health and Safety Policy? (if applicable)</li> </ul>	Yes		Low	
	<ul style="list-style-type: none"> <li>Are staff aware of the contents of the Policy? (if applicable)</li> </ul>	Yes		Low	
<b>Disease</b>	<ul style="list-style-type: none"> <li>Has the animal (s) been purchased from reputable suppliers?</li> </ul>	Yes		Low	
	<ul style="list-style-type: none"> <li>Are arrangements in place for staff to wipe down work surfaces if animals have been allowed on the surfaces e.g. appropriate disinfectant?</li> </ul>	Yes		Low	
	<ul style="list-style-type: none"> <li>Are staff and children instructed to wash their hands before and after contact?</li> </ul>	Yes		Low	
	<ul style="list-style-type: none"> <li>Is appropriate personal protective clothing/equipment available e.g. gloves, dust masks and aprons?</li> </ul>	Yes		Low	
<b>Allergic Reactions</b>	<ul style="list-style-type: none"> <li>Do staff or children have any known allergic reactions to animals, bedding, feed (nuts?)?</li> </ul>	Yes		Low	
<b>Bites and Scratches</b>	<ul style="list-style-type: none"> <li>Are arrangements in place for first aid e.g. to wash all animal bites and scratches and to seek medical advice if in doubt about the risk of infection?</li> </ul>	Yes		Low	
	<ul style="list-style-type: none"> <li>Are staff and children aware that dogs (except guide dogs) should not be allowed on School premises?</li> </ul>	Yes		Low	

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<b>Disposal of Waste</b>	<ul style="list-style-type: none"> <li>Are arrangements in place for the correct disposal of bedding and animal waste?</li> </ul>	Yes		<b>Low</b>
<b>Electrocution</b>	<ul style="list-style-type: none"> <li>Is electrical equipment e.g. water heaters in fish tanks, installed in a safe and approved manner i.e. in accordance with the manufacturer's recommendations?</li> </ul>	Yes		<b>Low</b>
	<ul style="list-style-type: none"> <li>Has electrical equipment undergone portable appliance testing (PAT) by a 'competent' person at a maximum of two yearly intervals?</li> </ul>	Yes		<b>Low</b>
	<ul style="list-style-type: none"> <li>Is electrical equipment visually checked on a regular basis for damage e.g. damage to electrical leads, plugs, sockets etc.</li> </ul>	Yes		<b>Low</b>
	<ul style="list-style-type: none"> <li>Are arrangements in place to report defective plugs or cables?</li> </ul>	Yes		<b>Low</b>
<b>Infestation/ Disease</b>	<ul style="list-style-type: none"> <li>Are appropriate arrangements in place to clean and disinfect cages at regular intervals by staff or children under direct supervision?</li> </ul>	Yes		<b>Low</b>
	<ul style="list-style-type: none"> <li>Are cages inspected on a regular basis for broken wires, protruding nails etc.?</li> </ul>	Yes		<b>Low</b>
	<ul style="list-style-type: none"> <li>Is a member of staff responsible for the welfare of the animals taking into account weekend and holiday periods?</li> </ul>	Yes		<b>Low</b>
<b>Substances</b>	<ul style="list-style-type: none"> <li>Are any substances used for cleaning covered by COSHH? If so see assessment sheet.</li> </ul>	Yes		<b>Low</b>
	<ul style="list-style-type: none"> <li>If the substance is not covered by COSHH, is it stored and used in accordance with the manufacturer's recommendations i.e. details contained in the data sheet?</li> </ul>	Yes		<b>Low</b>
<b>Information and instruction</b>	<ul style="list-style-type: none"> <li>Are appropriate arrangements in place to ensure that staff receive adequate information / instruction regarding the keeping and handling of animals?</li> </ul>	Yes		<b>Low</b>

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<p><b>Are there any other foreseeable hazards associated with the keeping and handling of animals?</b></p> <p><b>Please circle YES / NO</b></p>	<p><u>List any additional control measures:</u></p>			
<p><b><u>Reference Documents</u></b></p> <ul style="list-style-type: none"> <li>📄 RSPCA- <a href="http://www.rspca.org.uk/education">www.rspca.org.uk/education</a></li> <li>📄 Safeguards in the School Laboratory - 10th Edition 1996, The Association for School Education</li> <li>📄 CLEAPSS - Laboratory Handbook- Housing and Keeping Animals L56', 'Small Mammals L52'</li> <li>📄 Children's Services H&amp;S Manual- 'Animals, Birds and Fish'</li> </ul>				
<p><b>ASSESSED BY (Print name)</b> Ralph Surman</p>			<p><b>SIGNED</b> <i>Ralph Surman</i></p>	<p><b>DATE</b> September 2020</p>
<p><b>LINE MANAGER</b> Debbie Weaver</p>			<p><b>SIGNED</b> Debbie Weaver</p>	<p><b>REVIEW DATE</b> September 2023</p>

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